

## **Decisions of the Executive held on Tuesday 23 February 2016**

### **Published in accordance with Paragraph 8 of Part 3E of the Constitution**

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Please note that none of the decisions are subject to call as they are recommendations to Council (Part 3E para 8.7.1 of the Constitution)



## DECISIONS:

<p style="text-align: center;"><b>LEADER OF COUNCIL &amp; STRATEGIC REGENERATION</b> <i>(Councillor Green)</i></p>
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### COUNCIL BUDGET 2016/17 AND 2017/2018:

#### 1. ALLOCATION OF THE SCHOOLS BUDGET IN 2016/2017 FINANCIAL YEAR

Resolved -

That Council be requested to:

- (1) Approve the total amount of £510.349m to be appropriated in respect of all schools covered by the Bradford Scheme for the Local Management of Schools, so as to establish the Individual Schools Budget for 2016/17.
- (2) Accept and approve the proposals from the Schools Forum for the allocation of the 2016/17 Dedicated Schools Grant as set out in Document "AZ".

**ACTION:** *Director of Finance*

(Stuart McKinnon-Evans – 01274 432800)

#### 2. THE COUNCIL'S REVENUE ESTIMATES FOR 2016/17 AND 2017/2018

Resolved -

### RECOMMENDATIONS TO COUNCIL:

#### (1) REVENUE ESTIMATES 2016/17

- (a) That the Executive's Amended Budget and the Base Revenue Forecast of £407.771m for 2016/17, as detailed in the amended Appendix A produced to Executive, be approved.
- (b) That Executive's Amended Budget and the consequent net investment of £8.535m in 2016/17, as detailed in the amended Appendix A produced to Executive, be approved.
- (c) That Executive's Amended Budget and the service savings and additional income of £38.261m in 2016/17, as detailed in the amended Appendix A produced to Executive, be approved.



- (d) That it be noted that within the revenue budget there is a contribution of £11.425m from revenue reserves in 2016/17, as detailed in the amended Appendix A produced to Executive.
- (e) That the Executive's amended service savings proposals for 2017/18 as detailed in the amended Appendix E produced to Executive be approved, requiring the Chief Executive, Strategic Directors and Directors to take necessary action during 2016/17 to ensure those savings are fully achievable for 2017/18.
- (f) That the comments of the Director of Finance set out in his report "BC" and the updated information provided to Executive on the robustness of the estimates and the adequacy of reserves taking account of the decisions made at 2 (1)(a) to (e) above be noted.

**(2) PROPOSED COUNCIL TAX 2016/17**

- (a) That it be noted that the projected council tax base and expenditure forecasts outlined in Executive's Amended Budget together with the 2016/17 resources and the budget variations approved at 2(1)(b) and 2(1)(c) above produce a proposed Band D council tax of £1,198.08 for 2016-17. This includes a social care precept of 2.0% which is to be ring fenced for expenditure on adult social care.

**(3) PAYMENT DATES FOR COUNCIL TAX AND NATIONAL NON-DOMESTIC RATES**

- (a) That the first instalment date for payment of National Non-Domestic Rates and Council Tax shall be specified by the Director of Finance.

**(4) DELEGATION TO OFFICERS**

- (a) That for the avoidance of doubt and without prejudice to any of the powers contained in Article 14 of Part 2 of the Council's Constitution on the Function of Officers, the Director of Finance shall have full delegated powers to act on behalf of the Council on all matters relating to the Council Tax, Non-Domestic Rates and Accounts Receivable Debtors including (without prejudice to the generality of the delegation) assessments, determinations, recovery, enforcement and, in accordance with the statutory scheme, full delegated powers to act on behalf of the Council with regard to all aspects of the granting of Discretionary and Hardship Rate Relief to qualifying ratepayers.

**(5) PREPARATION OF ACCOUNTS**

- (a) That in preparing the Final Accounts for 2015/16, the Director of Finance be empowered to take appropriate steps to secure the best advantage for the Council's financial position.



- (b) That the Director of Finance be empowered to deal with items which involve the transfer of net spending between the financial years 2015/16 and 2016/17 in a manner which secures the best advantage for the Council's financial position.
- (c) That the Director of Finance report any action taken in pursuance of 2(5)(a) and 2(5)(b) above when reporting on the Final Accounts for 2015/16.

**(6) COUNCIL TAX REQUIREMENT 2016/17**

- (a) That the council tax base figures for 2016/17 calculated by the Council at its meeting on 12th January 2016 in respect of the whole of the Council's area and individual parish and town council areas be noted.
- (b) That the only special items for 2016/17 under Section 35 of the Local Government Finance Act 1992 are local parish and town council precepts and no expenses are to be treated as special expenses under Section 35(1) (b) of that Act.
- (c) That the Council Tax Requirement, excluding parish and town council precepts, be calculated as follows:

Gross expenditure	£1,290,997,722
Income	£1,129,640,700
Council Tax requirement	£161,357,022
Council tax base	133,505
Basic amount of council tax	£1,208.62
Adjustment in respect of parish and town council precepts	£ 10.54
Basic amount excluding parish and town councils	£1,198.08



(d) That the precepts of parish and town councils be noted and the resulting basic council tax amounts for particular areas of the Council be calculated as follows:

<u>Parish or Town Council Area</u>	<u>Local Precept</u> £	<u>Council Tax Base</u>	<u>Parish/Town Council Tax</u> £	<u>Whole Area Council Tax</u> £	<u>Basic Council Tax Amount</u> £
Addingham	45,263	1,661	27.25	1,198.08	1,225.33
Baildon	165,037	6,072	27.18	1,198.08	1,225.26
Bingley	130,000	8,469	15.35	1,198.08	1,213.43
Burley	46,544	2,931	15.88	1,198.08	1,213.96
Clayton	33,561	2,336	14.37	1,198.08	1,212.45
Cullingworth	15,219	1,071	14.21	1,198.08	1,212.29
Denholme	19,615	1,037	18.92	1,198.08	1,217.00
Harden	11,970	798	15.00	1,198.08	1,213.08
Haworth, Crossroads and Stanbury	43,768	2,186	20.02	1,198.08	1,218.10
Ilkley	181,431	6,977	26.00	1,198.08	1,224.08
Keighley	478,278	14,184	33.72	1,198.08	1,231.80
Menston	57,402	2,126	27.00	1,198.08	1,225.08
Oxenhope	17,459	1,012	17.25	1,198.08	1,215.33
Sandy Lane	15,282	849	18.00	1,198.08	1,216.08
Silsden	47,640	2,804	16.99	1,198.08	1,215.07
Steeton with Eastburn	42,810	1,489	28.75	1,198.08	1,226.83
Wilsden	40,828	1,692	24.13	1,198.08	1,222.21
Wrose	15,315	2,042	7.50	1,198.08	1,205.58
<b>Total of all local precepts</b>	<b>1,407,422</b>	<b>59,736</b>			



- (e) That the council tax amounts for dwellings in different valuation bands in respect of the Council's budget requirement, taking into account parish and town council precepts applicable to only part of the Council's area, be calculated as follows, which includes the 2% social care precept:

	Council Tax Amount for Each Valuation Band							
	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
All parts of the Council's area other than those below	798.72	931.84	1,064.96	1,198.08	1,464.32	1,730.56	1,996.80	2,396.16
The parish and town council areas of:								
Addingham	816.89	953.03	1,089.18	1,225.33	1,497.63	1,769.92	2,042.22	2,450.66
Baildon	816.84	952.98	1,089.12	1,225.26	1,497.54	1,769.82	2,042.10	2,450.52
Bingley	808.95	943.78	1,078.60	1,213.43	1,483.08	1,752.73	2,022.38	2,426.86
Burley	809.31	944.19	1,079.08	1,213.96	1,483.73	1,753.50	2,023.27	2,427.92
Clayton	808.30	943.02	1,077.73	1,212.45	1,481.88	1,751.32	2,020.75	2,424.90
Cullingworth	808.19	942.89	1,077.59	1,212.29	1,481.69	1,751.09	2,020.48	2,424.58
Denholme	811.33	946.56	1,081.78	1,217.00	1,487.44	1,757.89	2,028.33	2,434.00
Harden	808.72	943.51	1,078.29	1,213.08	1,482.65	1,752.23	2,021.80	2,426.16
Haworth, Crossroads and Stanbury	812.07	947.41	1,082.76	1,218.10	1,488.79	1,759.48	2,030.17	2,436.20
Ilkley	816.05	952.06	1,088.07	1,224.08	1,496.10	1,768.12	2,040.13	2,448.16
Keighley	821.20	958.07	1,094.93	1,231.80	1,505.53	1,779.27	2,053.00	2,463.60
Menston	816.72	952.84	1,088.96	1,225.08	1,497.32	1,769.56	2,041.80	2,450.16
Oxenhope	810.22	945.26	1,080.29	1,215.33	1,485.40	1,755.48	2,025.55	2,430.66
Sandy Lane	810.72	945.84	1,080.96	1,216.08	1,486.32	1,756.56	2,026.80	2,432.16
Silsden	810.05	945.05	1,080.06	1,215.07	1,485.09	1,755.10	2,025.12	2,430.14
Steeton with Eastburn	817.89	954.20	1,090.52	1,226.83	1,499.46	1,772.09	2,044.72	2,453.66
Wilsden	814.81	950.61	1,086.41	1,222.21	1,493.81	1,765.41	2,037.02	2,444.42
Wrose	803.72	937.67	1,071.63	1,205.58	1,473.49	1,741.39	2,009.30	2,411.16



- (f) That it be noted that for the year 2016/17 the Police Crime and Commissioner and West Yorkshire Fire and Rescue Authority (WYFRA) have issued the following precepts.

<u>Precept Amount</u> £	<u>Council Tax Amount for Each Valuation Band</u>							
	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
<u>West Yorkshire Fire and Rescue Authority</u>								
7,971,186	39.80	46.44	53.07	59.71	72.98	86.24	99.51	119.41
<u>Police and Crime Commissioner for West Yorkshire</u>								
19,485,055	97.30	113.52	129.73	145.95	178.38	210.82	243.25	291.90



- (g) That having calculated the aggregate in each case of the amounts at (e) and (f) above, the Council set the following amounts of council tax for 2016/17 in each of the categories of dwellings shown below which includes the 2% social care precept:

	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
All parts of the Council's area other than those below	935.82	1,091.80	1,247.76	1,403.74	1,715.68	2,027.62	2,339.56	2,807.47
The parish and town council areas of:								
Addingham	953.99	1,112.99	1,271.98	1,430.98	1,748.98	2,066.98	2,384.98	2,861.97
Baildon	953.94	1,112.94	1,271.92	1,430.91	1,748.89	2,066.88	2,384.86	2,861.83
Bingley	946.05	1,103.74	1,261.40	1,419.08	1,734.43	2,049.79	2,365.14	2,838.17
Burley	946.41	1,104.15	1,261.88	1,419.61	1,735.08	2,050.56	2,366.03	2,839.23
Clayton	945.40	1,102.98	1,260.53	1,418.10	1,733.23	2,048.38	2,363.51	2,836.21
Cullingworth	945.29	1,102.85	1,260.39	1,417.94	1,733.04	2,048.15	2,363.24	2,835.89
Denholme	948.43	1,106.52	1,264.58	1,422.65	1,738.79	2,054.95	2,371.09	2,845.31
Harden	945.82	1,103.47	1,261.09	1,418.73	1,734.00	2,049.29	2,364.56	2,837.47
Haworth, Crossroads and Stanbury	949.17	1,107.37	1,265.56	1,423.75	1,740.14	2,056.54	2,372.93	2,847.51
Ilkley	953.15	1,112.02	1,270.87	1,429.73	1,747.45	2,065.18	2,382.89	2,859.47
Keighley	958.30	1,118.03	1,277.73	1,437.45	1,756.88	2,076.33	2,395.76	2,874.91
Menston	953.82	1,112.80	1,271.76	1,430.73	1,748.67	2,066.62	2,384.56	2,861.47
Oxenhope	947.32	1,105.22	1,263.09	1,420.98	1,736.75	2,052.54	2,368.31	2,841.97
Sandy Lane	947.82	1,105.80	1,263.76	1,421.73	1,737.67	2,053.62	2,369.56	2,843.47
Silsden	947.15	1,105.01	1,262.86	1,420.72	1,736.44	2,052.16	2,367.88	2,841.45
Steeton with Eastburn	954.99	1,114.16	1,273.32	1,432.48	1,750.81	2,069.15	2,387.48	2,864.97
Wilsden	951.91	1,110.57	1,269.21	1,427.86	1,745.16	2,062.47	2,379.78	2,855.73
Wrose	940.82	1,097.63	1,254.43	1,411.23	1,724.84	2,038.45	2,352.06	2,822.47





- (h) That Council notes the movement in Band D equivalent charges for 2016/17 over 2015/16 as set out in the table below.

	Council Tax 2016-17 Band D Equivalent	Council Tax 2015-16 Band D Equivalent	Percentage change 2016-17 on 2015-16
Bradford Metropolitan District Council	1,198.08	1,152.11	3.99%
West Yorkshire Fire and Rescue Authority	59.71	58.54	1.99%
West Yorkshire Police Authority	145.95	140.95	3.55%
<b>Local (Parish Council) Precepts:</b>			
Addingham	27.25	25.00	9.0%
Baildon	27.18	16.92	60.6%
Bingley	15.35	0.00	
Burley	15.88	14.45	9.9%
Clayton	14.37	12.92	11.2%
Cullingworth	14.21	14.03	1.3%
Denholme	18.92	18.33	3.2%
Harden	15.00	15.00	0.0%
Haworth etc	20.02	20.50	-2.3%
Ilkley	26.00	24.10	7.9%
Keighley	33.72	42.69	-21.0%
Menston	27.00	15.00	80.0%
Oxenhope	17.25	14.60	18.2%
Sandy Lane	18.00	18.00	0.0%
Silsden	16.99	17.14	-0.9%
Steeton/ Eastburn	28.75	28.75	0.0%
Wilsden	24.13	24.13	0.0%
Wrose	7.50	7.50	0.0%

**ACTION:** *Director of Finance*

(Stuart McKinnon-Evans – 01274 432800)

### 3. THE COUNCIL'S CAPITAL INVESTMENT PLAN FOR 2016-17 ONWARDS

Resolved -

- (1) Council be requested to approve that:
- a) The Capital Investment Plan as set out at Appendix 2 to Document "BB" is adopted. Commitments against reserve schemes and contingencies can only be made after a business case has been assessed by the Project Appraisal Group and approved by Executive.
  - b) The Chief Executive, Strategic Directors and Assistant Directors enter into commitments on capital schemes within the Capital Investment Plan subject to approval of business cases by Executive Committee up to the approved amounts each year except that, where it is indicated that schemes are funded or partly funded from specific resources such as capital grants or



contributions, revenue or capital receipts, the approved amount will be subject to the securing of those resources and be adjusted to reflect the amounts actually received.

- c) Where necessary, the payments arising under the Capital Investment Plan are met from loans.
  - d) In order to provide the flexibility necessary to manage effectively the Capital Investment Plan, the Chief Executive, Strategic Directors and Directors be specifically empowered to advance or defer approved schemes subject to consultation with the Director of Finance and the availability of resources.
  - e) Additional capital schemes shall only commence where the scheme is wholly funded from specific resources on the approval of the Director of Finance in accordance with Financial Regulations.
- (2) The Borrowing Limits and Prudential Indicators as set out in Appendix 1 to Document BB are adopted by the Council.
  - (3) The Minimum Revenue Provision (MRP) policy incorporating the proposed change to that Policy as set out in paragraph 3.2 of Document BB is approved and adopted by the Council.

**ACTION:** *Director of Finance*

(Stuart McKinnon-Evans – 01274 432800)

#### 4. S151 OFFICER'S ASSESSMENT OF THE ROBUSTNESS OF THE PROPOSED BUDGET ESTIMATES FOR 2016/17, AND OF THE ADEQUACY OF FORECAST FINANCIAL RESERVES

Resolved -

That Members have regard to Document "BC" and the updated information provided to Executive in their final budget proposals to Council and in particular note the Director of Finance's conclusions that:

- (i) the estimates presented to Council are sufficiently robust for the purpose of calculating the budgetary requirement.
- (ii) the reserves are adequate for the 2016/17 proposed budget, and will be drawn on in accordance with reserves policy, recognising that estimates will be subject to review as part of the rolling planning cycle.
- (iii) the projected 2017/18 corporate reserves balance would, on current estimates, be adequate, only if further recurrent net cost reductions are agreed beyond 2016/17.

**ACTION:** *Director of Finance*

(Stuart McKinnon-Evans – 01274 432800)



5. **ENGAGEMENT AND CONSULTATION PROGRAMME IN RELATION TO THE BUDGET PROPOSALS FOR THE 2016-17 AND 17-18 COUNCIL BUDGET.**  
**- Second Addendum to Document "AV"**

**Resolved -**

**That in accordance with Section 149 of the Equality Act 2010, the Executive has regard to the information contained in Document "AV" the appendices to that report and the First Addendum presented to Executive on 9 February 2016 (Document "AV") together with the information contained in the Second Addendum and Third Addendum presented to Executive on 23 February 2016, and the EIA forms when considering the recommendations to make to the Council on the budget for 2016/17 and budget savings proposals for 2017/18 on 25 February 2016.**

***ACTION: Interim Assistant Director, Policy, Programmes and Change***

(Imran Rathore - 01274 431730)

6. **INTERIM TRADE UNION FEEDBACK ON THE COUNCIL'S BUDGET PROPOSALS FOR THE 2016/17 AND 2017/18 COUNCIL BUDGET- SECOND ADDENDUM**

**Resolved -**

**That Executive has regard to the further feedback received from the Council's Trade Unions contained in the addendum presented (Document "AW" Second Addendum) together with the information contained in the Report, appendices and First Addendum presented to Executive on 9 February 2016 (Document "AW") when considering the recommendations to make to the Council on the budget for 2016/17 and budget savings proposals for 2017/18 on 25 February 2016.**

***ACTION: Director of Human Resources***

(Michelle Moverley – 01274 437883)

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**FROM: Dermot Pearson**  
**Interim City Solicitor**  
**City of Bradford Metropolitan District Council**

*Committee Secretariat Contact: Yusuf Patel – 01274 434579*

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